



ANNEX – FEES

School Year 2026–2027

Tuition Fees – Nursery and School

At the time of submitting the enrollment application, a registration fee of CHF 300 and an advance tuition payment of CHF 1,500 are required. These amounts must be paid by 31 January 2026 and are non-refundable in the event of cancellation of the enrollment.

The advance tuition payment will be deducted from the invoice for the first billing period.

Material Fees – Nursery and School

For legal representatives who are not members of the CERN Staff Association, a flat contribution of CHF 40 per month, per child, is requested to cover material costs.

This contribution will be included in the invoice for the first billing period: CHF 400.- for the School and CHF 440.- for the Nursery. For children enrolling during the school year, the amount will be calculated on a pro-rata basis.

Nursery Fees

The table below shows the nursery fees according to the number of days of attendance and the family's annual gross income:

Category*	Annual Gross Family Income (CHF)	Nursery – Monthly Fee (CHF)		
		5 days per week	3 days per week	2 days per week
A	Up to 80'000.-	2'120.-	1'272.-	848.-
B	Up to 100'000.-	2'380.-	1'428.-	952.-
C	Up to 120'000.-	2'480.-	1'488.-	992.-
D	Up to 140'000.-	2'580.-	1'548.-	1'032.-
E	Up to 160'000.-	2'690.-	1'614.-	1'076.-
F	Up to 180'000.-	2'900.-	1'740.-	1'160.-
G	Up to 200'000.-	3'000.-	1'800.-	1'200.-
Full Rate	Above 200'000.-	3'160.-	1'896.-	1'264.-

*Categories A to G apply only if a request for a tuition reduction was made at the time of enrollment (see the “Tuition Reduction” section) and cannot be combined with a reimbursement of tuition fees.

Primary School Fees

The school service offered is five days per week and includes before- and after-school care, all extracurricular activities, and the Discovery Wednesday workshops.

The table below shows the school fees based on the family's annual gross income:

Category*	Annual Gross Family Income (CHF)	Monthly Fee for 5 days per week
1	Up to 100'000.-	1'660.- CHF
2	Up to 150'000.-	1'920.- CHF
Full Rate	Above 150'000.-	2'200.- CHF

*Categories 1 and 2 apply only if a request for a tuition reduction was made at the time of enrollment (see the "Tuition Reduction" section) and cannot be combined with a reimbursement of tuition fees.

Canteen Fees

The fees, based on those of the catering provider, are as follows:

Canteen Service	5 days/week	4 days/week	3 days/week	2 days/week	1 days/week
Monthly cost* (CHF)	450.-	360.-	270.-	180.-	90.-

* In the event of an increase in meal prices by the service provider, Jardin des Particules reserves the right to revise these fees without prior notice.

At the nursery, the canteen service is included in the childcare fees.

At the school, the canteen service is optional. The corresponding amount, based on the number of days chosen, will be added to the monthly tuition fee.

In exceptional cases where a child must remain in the canteen, this service will be charged CHF 20 per meal.

Allergy reduction: CHF 100/month for an annual contract with 5-day-per-week attendance is granted for children with allergies upon submission of an Individual Care Plan (PAI*).

* PAI : plan d'accueil individuel

Penalties

If a child not enrolled in the canteen is not picked up on time (first canteen service at 11:30 for 0P and second service at 12:30 for 1P to 6P) and the legal representatives are unreachable or unable to collect the child; the child will remain in the canteen and a penalty of CHF 100 will be charged

Discovery Wednesdays Fees

The fee for participation in Discovery Wednesdays is fixed and not income dependent. It includes the canteen costs.

- For regular full-day participation in “Discovery Wednesdays,” the admission fee is CHF 390 per month for 10 months, plus a material fee of CHF 100 per year.
- For regular half-day participation in “Discovery Wednesdays,” the admission fee is CHF 235 per month for 10 months, plus a material fee of CHF 50 per year.

Emergency Care Fees

It is possible to accommodate a child in their section/class (OP) on an exceptional basis, subject to availability. Fees will be calculated pro-rata based on the monthly contractual rate, according to the number of emergency care days provided.

Occasional Care Fees

Occasional care allows a child not enrolled in the school to attend their age group on an exceptional basis, subject to availability. This service must be paid in advance at a rate of CHF 120 per full day and CHF 70 per half-day (including canteen); fees are non-refundable in the event of cancellation. If a request for occasional care exceeds three successive weeks, the care will no longer be considered occasional, and the monthly tuition fee will apply.

Payment Terms

Childcare and Tuition Fees

Due to the increase in the cost of living and, consequently, operational costs, fees will be reviewed each school year.

- **School:** Tuition fees are due for the 10 months of the school year.
- **Nursery:** Childcare fees are due for the 11 months of the educational year.

Payment of Fees and Enrollment Confirmation

Re-enrollment or new enrollment is confirmed only after payment of the registration fee and tuition advance, totalling CHF 1,800, to be paid during online registration and before 31 January 2026. Once this payment is made, subject to availability, parents will receive the contract to sign as well as all necessary enrollment forms.

Full payment of CHF 1,800 validates the enrolment request. If payment is not made within the allotted timeframe, Jardin des Particules reserves the right to reassign the place.

Invoice Payment Methods

Legal representatives will receive invoices with a QR code by email, with a 30-day payment deadline. The only accepted method of payment is bank transfer. Payments made by any other method will incur an additional fee of CHF 20, which will be added to the next invoice.

Payment Schedule

School: Invoicing is done by period according to the following schedule:

- The invoice for the **1st period** (September, October, November, December) will be sent in July and is payable before the start of the school year.
- The invoice for the **2nd period** (January, February, March) will be sent in December, with payment due within 30 days.
- The invoice for the **3rd period** (April, May, June) will be sent in March, with payment due within 30 days.

Nursery: Invoicing is done by period according to the following schedule:

- The invoice for the **1st period** (September, October, November, December) will be sent in July and is payable before the start of the school year.
- The invoice for the **2nd period** (January, February, March) will be sent in December, with payment due within 30 days.
- The invoice for the **3rd period** (April, May, June, July) will be sent in March, with payment due within 30 days.

Support for Children with Special Needs: Billing is issued retroactively and spread over the calendar year, divided into three periods as follows:

- The invoice for the 1st period (September, October, November, December) will be issued in January of the following year and is payable within 30 days.
- The invoice for the 2nd period (January, February, March, and April) will be issued in May and is payable within 30 days.
- The invoice for the 3rd period (May, June, July, and August) will be issued in September and is payable within 30 days.

Penalties for Late Payment

In the event of late or partial payment, a reminder will be issued and a penalty of CHF 200 will be added to the amount due.

If payment is delayed after three reminders, the Management Committee of Jardin des Particules reserves the right to impose sanctions, including temporary or permanent exclusion of the child from the institution, and to take any legal action necessary to recover the outstanding amount.

In the event of an overpayment, the excess amount will be refunded to the payer's account without prior notice.

SPECIAL CONDITIONS

Tuition Reduction

Requests for a tuition reduction must be submitted at the time of enrolment. Any request received after this time will not be considered, and the contractual rate will apply.

A tuition reduction request will only be considered for full-time or part-time enrollment of a minimum duration of six months.

The reduction is calculated based on the total gross family income (see list below) for the calendar year preceding the school year. The rate determined by this calculation will be valid for the entire school year.

Example: For the 2026/2027 school year, the reference and calculation year is 2025; for the 2027/2028 school year, the reference and calculation year is 2026, and so on.

For tuition reductions for the 2026–2027 school year, all the following documents must be provided with the request:

- Gross family income for 2025
- Supporting documents for salaries or gross income in 2025 (12 pay slips, 12 unemployment benefit statements, pension amounts, etc.) for each legal representative, as well as any educational allowances received
- Employment contract for each legal representative
- Salary certificate for 2025
- Family allowances for 2025

If tuition fees are reimbursed by CERN or any other employer, the maximum rate will be applied. Therefore, it is not possible to combine a tuition reduction with a tuition reimbursement from CERN or another employer.

If income has been underestimated, the unpaid portion of tuition will be claimed from the legal representatives and increased by a CHF 300 penalty. Any failure to disclose income will result in a retroactive payment request for the unpaid difference, plus a penalty equal to the additional charge applied.

Sibling Discount

Upon the enrollment of a second child at Jardin des Particules, for full-time attendance of both children, a sibling discount of 4% on the annual tuition fees of the eldest child will be granted. This discount will be deducted from the monthly tuition amount. The sibling discount does not apply to occasional care or the “Discovery Wednesdays” program.

Mid-Month or Mid-Year Enrollment – Reservation of a Place

Reservation of a place with a late start is possible and subject to availability. A deposit equivalent to the tuition for the first three months will be required as an advance payment. Invoicing will be carried out in accordance with the contract signed by the parents.

The payment deadline for this deposit is 30 days. If not paid within this period, the place will be reassigned to another family.

In the event of cancellation or deferral of enrollment, this deposit is non-refundable, except in the case of relocation due to termination of a contract with CERN.

Respecting Schedules

Legal representatives commit to informing the team or the school office as soon as possible in the event of a delay, by phone.

After three late arrivals within a month, despite verbal and written warnings, a penalty of CHF 50 per each 15 minutes of delay will be applied.

Absences

No tuition refund will be granted for absences (due to illness, vacations taken outside school holidays, etc.) or in the case of temporary or permanent exclusion of the child from the institution (principle of reserved place).

Special Circumstances

Upon written request from legal representatives who can provide evidence of financial difficulties, the Management Committee may exceptionally review the request for new payment adjustment on a case-by-case basis.

Force Majeure

In the event of closure of the institution due to force majeure (such as a natural disaster, pandemic, or health crisis), following decisions by CERN authorities or the Host States, or for any other reason leading to the closure of the institution, tuition fees remain due for the full period in question.

In the event of prolonged closure, partial reimbursement of tuition fees will be made depending on support received from CERN and the State of Geneva.